

Yamhill Regional Water Authority (YRWA)  
Commission Meeting  
October 16, 2018 at 9:00 am  
McMinnville Water & Light, 855 NE Marsh Lane, McMinnville, Oregon

**MINUTES**

**Call to Order**

Ed Gormley called the meeting to order at 9:07 am.

**Roll Call**

YRWA Commissioners/Alternate Representatives Present:

Ed Gormley, YRWA Chair, McMinnville Water & Light Commission Member  
Preston Polasek, City Administrator, City of Lafayette  
Dennis Durham, City Manager, City of Carlton

Others Present:

John Dietz, YRWA General Manager and McMinnville Water & Light General Manager  
Trena McManus, Community Relations Coordinator, McMinnville Water & Light  
Marci Humlie, Human Resources Generalist, McMinnville Water & Light

**Approval of Minutes**

Preston Polasek made a **motion** to accept the minutes of the June 12, 2018 meeting. Ed Gormley seconded the motion and the minutes were **accepted** as presented.

**Water Right Transfer to Dayton**

John Dietz stated that since the City of Dayton withdrew from the YRWA, legal counsel has been preparing the documents to transfer 3.1 cfs of the 44.18 cfs YRWA water right to the City of Dayton. Legal Counsel, Clark Balfour of Cable Huston, has requested (via written correspondence) that the YRWA consider approval of the transfer documents and authorize either the Chair and/or General Manager of the YRWA to sign.

Preston Polasek made a **motion** to authorize the Chairman and/or General Manager to sign the necessary documents to transfer 3.1 cfs of the YRWA water right to the City of Dayton. Dennis Durham seconded the motion and the motion passed unanimously.

**Draft Water Contract Negotiations**

John Dietz said that the MW&L Commission meets tonight and will be discussing the draft water contract with Lafayette. Once approved by the Commission, it will be forwarded to Lafayette for review.

Dennis Durham informed the group that the City of Carlton is looking at a reservoir dredging project that could last up to a year. If the project proceeds, the City will be looking at alternate water supply

options during the project. The project is in the permitting process right now and isn't scheduled to start for at least a year.

**River Data**

The river data for the period of June 1, 2018-October 15, 2018 was distributed, and there were 9 days where river flows were below the fish flow target levels.

John Dietz also reported that he obtained a quote for liability insurance coverage from City/County Insurance Services (CIS) and the cost is \$1,722.39. This cost includes membership dues to the League of Oregon Cities which is required to be eligible for CIS coverage.

Dennis Durham made a **motion** to approve the quote for liability insurance from CIS and League of Oregon Cities membership in the amount of \$1,722.39, and authorize the Chairman and/or General Manager to sign the necessary documents. Preston Polasek seconded the motion and the motion passed unanimously.

**Next Meeting and Adjournment**

The group agreed that the next meeting would be on Tuesday, December 18, 2018 at 10:00 am.

The meeting was adjourned at 9:28 am.

Prepared by:

YAMHILL REGIONAL WATER AUTHORITY

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Trena McManus

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City of Carlton

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City of Lafayette

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McMinnville Water & Light