

McMinnville Water & Light
Commission Meeting
December 21, 2021

The McMinnville Water and Light Commission met in regular session at 5:00 pm. This meeting was conducted electronically via Zoom. The meeting was live streamed on YouTube at https://www.youtube.com/channel/UC_Xa8f4W09mzOp8O3Tfo-5g/live.

Those present were: Mayor Scott Hill, Commissioners Tom Tankersley, Ed Gormley, and Kathy Tate.

Absent: Jody Christensen (excused).

Staff present: General Manager John Dietz, General Counsel Sam Justice, Clerk Trena McManus, Finance Director Mark Dunmire, Water Division Director James Burke, Electric Division Director Scott Rosenbalm, Human Resources Manager Marci Humlie, and IT Manager Thad Woodworth.

Visitors present: Brent Keller of Mason, Bruce & Girard.

Mayor Hill called the meeting to order.

Clerk McManus took roll call.

Mayor Hill read the items on the consent agenda and asked if the commission wanted to remove any items.

It was moved by Commissioner Gormley, seconded by Commissioner Tate, and passed by a unanimous vote to approve the items listed on the consent agenda:

- a. Minutes of previous meeting dated November 16, 2021.
- b. Commission approval of Amendment No. 3 to the personal services agreement with GSI Water Solutions, Inc., extending the duration of the agreement to June 30, 2022 pursuant to Article 2 of the agreement, ORS 279C.120 and OAR 137-048-0320, and authorize the mayor and clerk to sign the agreement.

Mayor Hill asked if there were any questions regarding the accounts payable and purchasing reports that were included in the commission packet.

General Manager John Dietz informed the commission that the governor has extended Oregon's state of emergency related to COVID-19 to June 30, 2022. The consensus of the commission was to extend MW&L's emergency declaration to coincide with the governor's declaration. Counsel Justice read Resolution 2021-37 by title only. It was moved by Commissioner Tankersley and seconded by Commissioner Gormley to approve Resolution No. 2021-37 extending MW&L's emergency declaration to June 30, 2022, a resolution by the City of McMinnville, a municipal corporation of the State of Oregon, acting by and through its Water and Light Commission ("MW&L") declaring and extending the further winding down of the state of emergency with regard to the operation of the water and light plants of the City of McMinnville. The clerk was asked to poll the commission. Mayor Hill-aye, Commissioner Tankersley-aye, Commissioner Gormley-aye, Commissioner Tate-aye. Motion passed unanimously.

Mr. Brent Keller of Mason, Bruce & Girard (MB&G) gave his monthly report on forest management activities.

The commission was provided with the Mason, Bruce & Girard McMinnville Watershed Forest Management 2021 Program Review and 2022 Program Proposal, and Mr. Keller went through the document with them. Commissioner Tankersley asked Mr. Keller if both sales for 2022 should be one-year sales since part of the reason for these sales is for fire protection around BPA transmission lines and should be cleared as soon as possible. There was a discussion.

Commissioner Tankersley made a motion to adopt the full program Alternative No. 3 (both 1-year sales), the associated MB&G annual budget of \$304,000 for the full program, and also to authorize the mayor and clerk to sign the annual Mason, Bruce & Girard contract for 2022. Commissioner Gormley seconded the motion and it passed by a unanimous vote.