

McMinnville Water & Light
Special Commission Meeting
June 14, 2023

The McMinnville Water & Light Commission met in special session at 4:00 pm. This meeting was a joint session with the McMinnville City Council and conducted in person at McMinnville Police Department Training Room (121 SE Adams Street). This meeting was also conducted electronically via Zoom.

Those present were: Mayor Remy Drabkin, Commissioners Tom Tankersley, Ed Gormley, Jody Christensen, and Kathy Tate.

Absent: None.

Staff present: General Manager John Dietz and Clerk Trena McManus.

Others present: Brian Scott, Jacqueline Robinette and Andres Mantilla of BDS Planning & Urban Design, Councilor Kellie Menke, Councilor Chris Chenoweth, Councilor Zack Geary, Councilor Adam Garvin, Councilor Jessica Payne, City Manager Jeff Towery, and City Recorder Claudia Cisneros.

Clerk McManus noted roll call.

BDS Planning & Urban Design led a work session with the commission and city council for the purpose of developing a partnership framework between the two bodies.

Goals for the work session included: increased communication, accountability, and transparency.

The consultant suggested the following action items to achieve the goals listed above:

- Clarity of roles and responsibilities
- Commitment to joint onboarding and continued education
- Regular meetings between executives (possibly add to job descriptions of GM/CM)
- Regular updates to each body (quarterly- given by General Manager/City Manager)
- Regular meetings between organizations (semi-annually)

No decisions were made at this meeting.

There being no further business, the meeting was adjourned at 6:23 pm.

Prepared by:


 Trena McManus, Clerk

Approved by:


 Mayor & Ex-Officio Member of the
 Water and Light Commission