

McMinnville Water & Light
Commission Meeting
March 15, 2022

The McMinnville Water and Light Commission met in regular session at 5:00 pm. This meeting was conducted electronically via Zoom. The meeting was live streamed on YouTube at https://www.youtube.com/channel/UC_Xa8f4W09mzOp8O3Tfo-5g/live.

Those present were: Mayor Scott Hill, Commissioners Tom Tankersley, Ed Gormley, Jody Christensen, and Kathy Tate.

Absent: None.

Staff present: General Manager John Dietz, General Counsel Sam Justice, Clerk Trena McManus, Finance Director Mark Dunmire, Water Division Director James Burke, Electric Division Director Scott Rosenbalm, Customer Service Manager Jon Spence, Purchasing Manager Chad Hudson, and IT Manager Thad Woodworth.

Visitors present: Brent Keller of Mason, Bruce & Girard.

Mayor Hill called the meeting to order.

Clerk McManus took roll call.

Mayor Hill read the items on the consent agenda and asked if the commission wanted to remove any items.

It was moved by Commissioner Gormley, seconded by Commissioner Tate, and passed by a unanimous vote to approve the items listed on the consent agenda:

- a. Minutes of previous meeting dated February 23, 2022.

Mayor Hill asked if there were any questions regarding the accounts payable and purchasing reports that were included in the commission packet.

Mr. Brent Keller of Mason, Bruce & Girard (MB&G) gave his monthly report on forest management activities.

Finance Director Mark Dunmire reported to the commission that an annual financial review of Schnitzer Steel Industries, Inc. (parent company of Cascade Steel Rolling Mills, Inc.) was recently conducted, per the contract requirements with Cascade Steel Rolling Mills, Inc. Mr. Dunmire stated that all of the performance metrics were met in the financial review.

General Manager John Dietz updated the commission on the status of the City of McMinnville's development and implementation of a city service fee. The city has requested that MW&L bill the fee on behalf of the city. Mr. Dietz noted that there are billing software and procedural changes that have to happen to accommodate the city's request. There was a discussion about the costs associated with the the city's request, and the draft intergovernmental agreement that was prepared by General Counsel Justice to address payment of shared costs, and separate the responsibilities of each entity in performance of ratemaking, billing/invoicing, customer service, and service/billing disputes. There was also a discussion about the city's request to obtain electric customer personal account information for purposes of billing the new fee. Counsel Justice stated that according to MW&L's current policy, MW&L account information is considered confidential and is not shared with anyone other than the customer. The consensus of the commission was to direct staff to continue developing the intergovernmental agreement for commission consideration and to follow current policy relating to the release of customer records.

Commissioner Gormley left the meeting at 6:02 pm.

General Counsel Sam Justice referred to information in the commission packet regarding authorization to close on the Water Right Conveyance Agreement with International Paper Company to purchase a 7.525 cubic-feet-per-second portion of the water rights on the Willamette River. Counsel Justice stated that this water right purchase has been in escrow for approximately 2 years and is now ready to close for a sales price of \$2,996,323. Counsel Justice read Resolution 2022-3 by title only. It was moved by Commissioner Tate and seconded by Commissioner Tankersley to approve Resolution No. 2022-3, a resolution