



SURVEYOR'S REQUIREMENTS FOR MW&L EASEMENTS

The easement provided would be 10 feet in width along all public right of ways abutting the parcel, and 20 feet in width, centered where possible along the utility, on any facility located off of the public right of way. The easement description will extend 10 feet beyond the end of the facilities to allow for underground anchor extensions and/or a clear maintenance zone.

The scope of work shall include the following:

- Provide in PDF format scale plot plan of the parcel including the following information: Purpose – i.e. Electric Distribution Survey; From & To – i.e. McMinnville School District 40 & McMinnville Water & Light; location info. – i.e. SW ¼ of Section 16, T 4 S, R 4 W, Willamette Meridian, City of McMinnville, Yamhill County, Oregon; Tax Lot Number; Date; Surveyor identification, address, phone #: Registered Professional Land Surveyor stamp with signature and expiration date; Legend of major utility fixtures: i.e. pole, transformer, vault, etc.; North arrow; bearing & distance of the easement centerline or meets and bounds of the easement with the easement width both identified and depicted on the plot; control point identification; depict existing easements including width and recording information.
- Provide electronic format legal description of the parcel including deed information; current owner(s) (provide names and title of appropriate parties if parcel is Corporate or Publicly owned) including deed transfer information; date and film and volume or instrument recording number.
- Provide Microsoft Word & PDF format bearing & distance description of the easement centerline or meets and bounds description of the easement, including the 10 feet abutting public right of ways.
- Provide any additional information required for the completion of easement documents.

All of the above information will be provided to MW&L for review. MW&L will incorporate the supplied information into its easement format, arrange for the appropriate signatures, provide local notary service, and record the completed easement document at Yamhill County Deeds and Records. MW&L will forward a copy of the recorded easement to the grantor and surveyor if requested.

12/03/20