

McMinnville Water & Light
 Special Commission Meeting
 July 26, 2017

The McMinnville Water and Light Commission met in special session at McMinnville Water and Light's Commission Room at 7:00 a.m. Those present were: Mayor Scott Hill, Commissioners Mike Keyes, Tom Tankersley (by telephone), Ed Gormley (by telephone), General Manager Kem Carr, MW&L Attorney Sam Justice, Clerk Mary Ann Nolan, and Nicole Montesano of the News-Register.

Mayor Hill called the meeting to order and stated who was present at the meeting for the benefit of the two commissioners on the telephone.

Clerk Nolan took roll call. Commissioner Fuchs was excused from the meeting.

Mayor Hill stated that the purpose of the meeting was to discuss the hiring process for the position of General Manager.

MW&L Attorney Sam Justice explained that the Commission would not be asked today to adopt the draft resolution that was before them at the meeting. If adopted in the future, the resolution would establish a regular hiring procedure and hiring criteria for the general manager which would allow the Commission to consider the hiring of a chief executive in Executive Session. The resolution contained hiring criteria, in the form of the General Manager's job description, which was available at the meeting for public comment. Public comment can also be received prior to and at the next public meeting of the Commission on August 15th.

General Manager Carr recommended placing an advertisement for the General Manager position with three industry associations. Mr. Carr also asked that the Commission consider appointing a two person subcommittee for the purpose of this recruitment. There was a discussion. It was moved by Commissioner Tankersley, seconded by Commissioner Keyes, and passed by a unanimous vote to authorize and direct staff to publish the notice for the position opening of General Manager with the Northwest Public Power Association, American Water Works Association, and the American Public Power Association.

After further discussion of various aspects of the hiring process for the General Manager position, Commissioner Tankersley made a motion to appoint a subcommittee of Commissioner Keyes and Commissioner Gormley to screen the applications and make recommendations to the full Commission on the hiring of a General Manager. The motion was seconded by Commissioner Gormley. Both Commissioner Gormley and Commissioner Keyes indicated that they would be able to serve on this subcommittee. The motion passed by a unanimous vote.

There being no further business, the meeting was adjourned.

Prepared by:

Presided by:

 Mary Ann Nolan, Clerk

 Mayor & Ex-Officio Member of the
 Water and Light Commission