



# Preliminary Employment Application

(complete both sides)

855 NE Marsh Lane, P. O. Box 638  
 McMinnville, OR 97128-0638  
 503-472-6158

Name (Last, First, MI) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Position Applied For \_\_\_\_\_ Date Available for Employment \_\_\_\_\_

Are you over 18 years of age?     Yes     No

Are you presently employed?     Yes     No

Positions you have applied for previously at McMinnville Water & Light \_\_\_\_\_

Name(s) of any relatives who work for McMinnville Water & Light \_\_\_\_\_

Do you have a high school diploma or GED certificate?     Yes     No

Driver's license number/state \_\_\_\_\_ Type of license \_\_\_\_\_

List education or training related to the position.

School Name and Location	Program or Course	Dates Attended	Degree/Certificate

List any special skills or knowledge that show your ability to perform this job (software programs, foreign language fluency, keyboarding speed, etc.)

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Describe all work experience, starting with your present or last job.

From	To	Employer Name and Address	Last position	Reason for Leaving

Name of Personal Reference (non-relative whom you have known for at least one year)	Business	Telephone Number	Years Known

McMinnville Water & Light is an equal opportunity employer. We do not discriminate on the basis of age, race, religion, color, sex, national origin, marital status, physical or mental disability, arrest record, or any other classification protected under state or federal law.

If hired you will be required to prove that you are legally eligible for employment in the United States.

I certify that the facts and information given in this application, in any attachment or supporting documents, and in any interviews are (or will be ) true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission as well as any misleading statements or omissions, generally will result in denial of employment or immediate termination, regardless of when and how discovered.

I understand that I may be required to pass a post-offer, pre-employment physical and drug screen.

Signature \_\_\_\_\_ Date \_\_\_\_\_